



TOWN OF OLD SAYBROOK  
**Land Use Department**

302 Main Street • Old Saybrook, Connecticut 06475-1741  
 Telephone (860) 395-3131 • FAX (860) 395-1216

**FEE SCHEDULE**

**LAND USE DEPARTMENT**

*actual cost to print as amended from time to time by the LUD*

		FEE
<input type="checkbox"/>	<b>Regulations/Map</b> available for free download at <a href="http://www.oldsaybrookct.gov">www.oldsaybrookct.gov</a>	
	Aquifer / Wetlands / Subdivision / Historic District Regulations	\$12
	Regulations for Public Improvements	\$15
	Zoning Regulations	\$25
<input type="checkbox"/>	<b>Town Plans</b> – in stock (out of stock)	free (cost)
<input type="checkbox"/>	<b>Copies</b>	
	Documents – Black & White /pp	\$.50 /pp
	Documents – Color /pp	\$1 /pp
	Maps – Black & White /pp	\$5 /pp
	Maps – Color large (small)	\$25 (\$12.50)
	<b>total:</b>	<b>\$</b>

**TOWN CODE Chapter 118**

*fees effective 12/20/2011 by Town Code Chapter 118 per C.G.S. § 8-1c*

		FEE
<input type="checkbox"/>	<b>Amendment of any Map or Regulation:</b>	\$200
	+ State Land Use Fee:	60
	» Technical Assistance Fee <i>if applicable:</i>	<i>estimate x 150%</i>
	<b>total:</b>	<b>\$</b>

**CT DEEP**

*fees as amended from time to time by DEEP in C.G.S. § 22a-27j*

	<b>State Land Use Fee:</b>	\$60
	<i>Collected for EACH application submitted to the PC, ZC, ZBA, or IWWC, including a petition to amend any Map or Regulation, and for EACH Coastal Site Plan Review</i>	

**TOWN CODE Chapter 118**

*fees effective 12/20/2011 by Town Code Chapter 118 per C.G.S. § 8-1c*

	» <b>Technical Assistance Fee</b> <i>if applicable:</i>	<i>estimate x 150%</i>
	<i>If [the PC, ZC, ZBA, or IWWC] finds that the nature and intensity of any proposed development may have a significant impact on the site and its surrounding areas or that an application to change the Map or Regulations of any board/commission may substantially affect regulated areas, then the Town may require additional technical assistance, which term shall also include legal assistance, in evaluating an application in accordance with its regulations. The Town will estimate the expense of the additional technical assistance based on a preliminary estimate prepared by a qualified party or expert, plus 50% for contingency, and deposited with the Town. The applicant will pay the Technical Assistance fee simultaneous with submission of any application for permit or prior to review of the application. Upon completion of the technical review, including any conditions of approval made in the final action by the board/commission on the application, the Town will determine the costs incurred, pay the invoice of the qualified expert, and refund the excess monies to the applicant. The applicant will not be responsible for costs incurred for technical assistance that exceed 150% of the commission's estimate.</i>	

**ARCHITECTURAL REVIEW BOARD**

		FEE
<input type="checkbox"/>	<b>Design Review</b> of Commercial, Industrial or Multi-family:	<i>no fee</i>
	<b>sub-total:</b>	<b>\$0</b>

**OFFICE of LONG ISLAND SOUND PROGRAMS**

fees **effective 11/3/2011** as amended from time to time by the BOS per C.G.S. § 22a-105(d)

		FEE
<input type="checkbox"/>	<b>Coastal Site Plan Review</b> <i>No charge if application made in conjunction with other PC, ZC, ZBA permitting</i>	
<input type="checkbox"/>	Residential:	\$50
	+ State Land Use Fee:	60
<input type="checkbox"/>	Commercial/Industrial:	\$100
	+ State Land Use Fee:	60
	<b>sub-total:</b>	<b>\$</b>

**INLAND WETLANDS & WATERCOURSES COMMISSION**

fees **effective 12/20/2011** by Town Code Chapter 118 per C.G.S. § 8-1c (C.G.S. § 22a-42a(e))

		FEE
<input type="checkbox"/>	<b>Regulated Activity</b> or Modification of an existing Permit	
<input type="checkbox"/>	Residential – single lot:	\$100
<input type="checkbox"/>	Residential – subdivision, PRD, IHZ:	200
<input type="checkbox"/>	Commercial/Industrial:	200
	+ State Land Use Fee:	60
	» Technical Assistance Fee <i>if applicable:</i>	<i>estimate x 150%</i>
<input type="checkbox"/>	<b>Minor Activity Compliance Review:</b>	\$50
<input type="checkbox"/>	<b>Permit Ownership Transfer:</b>	\$5
	<b>sub-total:</b>	<b>\$</b>

**PLANNING COMMISSION**

fees **effective 12/20/2011** by Town Code Chapter 118 per C.G.S. § 8-1c (C.G.S. § 8-26(b))

		FEE
<input type="checkbox"/>	<b>Subdivision</b> or Modification: <i>Includes soil erosion &amp; sedimentation control plan &amp; coastal site plan review</i>	\$100
	<b>ADD:</b> for each of the first 25 lots:	\$250
	for each of the 26-50 lots:	200
	for each of the 51-100 lots:	100
	for each lot over 100 lots:	50
	<b>ADD:</b> for every 100' of new roadway, shared driveway, storm drainage, or utility	100
	+ State Land Use Fee:	60
	» Technical Assistance Fee <i>if applicable:</i>	<i>estimate x 150%</i>
<input type="checkbox"/>	<b>Resubdivision</b> or Modification: <i>Includes soil erosion &amp; sedimentation control plan &amp; coastal site plan review</i>	\$200
	<b>ADD:</b> for each of the first 25 lots:	\$250
	for each of the 26-50 lots:	200
	for each of the 51-100 lots:	100
	for each lot over 100 lots:	50
	<b>ADD:</b> for every 100' of new roadway, shared driveway, storm drainage, or utility	100
	+ State Land Use Fee:	60
	» Technical Assistance Fee <i>if applicable:</i>	<i>estimate x 150%</i>
<input type="checkbox"/>	<b>Lot Line Change</b> of Approved Subdivision / Resubdivision:	\$50
	<b>sub-total:</b>	<b>\$</b>

**HISTORIC DISTRICT COMMISSION**

fees **effective 11/3/2011** as amended from time to time by the HDC per § 7-131

		FEE
<input type="checkbox"/>	<b>Certificate of Appropriateness:</b>	\$125
	» Technical Assistance Fee <i>if applicable:</i>	<i>estimate x 150%</i>
<input type="checkbox"/>	<b>Exemption</b> from a Certificate of Appropriateness:	<i>no fee</i>
	<b>sub-total:</b>	<b>\$</b>

## ZONING BOARD OF APPEALS

fees **effective 12/20/2011** by Town Code Chapter 118 per C.G.S. § 8-1c

		FEE
<input type="checkbox"/> <b>Variance</b> of the Zoning Regulations or the Flood Plain Management Code: <i>Includes soil erosion &amp; sedimentation control plan &amp; coastal site plan review</i>	\$200	
+ State Land Use Fee:	60	
» Technical Assistance Fee <i>if applicable:</i>	<i>estimate x 150%</i>	
<input type="checkbox"/> <b>Certificate of Location for Motor Vehicle Use:</b>	\$200	
+ State Land Use Fee:	60	
<input type="checkbox"/> <b>Appeal</b> of a Decision of the Zoning Enforcement Officer:	\$200	
<b>sub-total:</b>		<b>\$</b>

## FLOODPLAIN MANAGEMENT – TOWN CODE Chapter 303

fees **effective 05/1/2014** by amended from time to time by the BOS per C.G.S. §25-68i

		FEE
<input type="checkbox"/> <b>Flood Hazard Permit</b>		
<input type="checkbox"/> Not a substantial improvement: (A or V Zones)	\$300	
<input type="checkbox"/> New Residential dwelling or detached structure, voluntary elevation of an existing residential structure or residential dwelling classified as a substantial improvement (A Zones)	\$1,100	
<input type="checkbox"/> Residential dwelling in the Coastal High Hazard Area (New or Substantial). (V Zones) or A Zones in LIMWA	\$1,750	
<input type="checkbox"/> Commercial, Industrial or Multi-family:	<i>actual cost</i>	
<b>sub-total:</b>		<b>\$</b>

## ZONING COMMISSION

fees **eff. 12/20/2011** by Town Code Chapter 118 per C.G.S. § 8-1c

		FEE
<input type="checkbox"/> <b>Site Plan Review</b> or Modification: <i>Includes soil erosion &amp; sedimentation control plan &amp; coastal site plan review</i>	\$100	
<b>ADD:</b> \$10 for each new dwelling unit or \$5 each new parking space:	\$10 / \$5	
+ State Land Use Fee:	\$60	
» Technical Assistance Fee:	<i>estimate x 150%</i>	
<input type="checkbox"/> <b>Special Exception, PRD, IHD</b> or Modification: <i>Includes site plan review (SE&amp;SC, coastal, etc.)</i>	\$200	
<b>ADD:</b> \$10 for each new dwelling unit or \$5 each new parking space:	\$10 / \$5	
+ State Land Use Fee:	\$60	
» Technical Assistance Fee:	<i>estimate x 150%</i>	
<input type="checkbox"/> <b>Certificate of Zoning Compliance:</b>	\$25	
+ Flood Permit Fee if applicable		
+ State Land Use Fee:	\$60	
<input type="checkbox"/> <b>Soil Extraction / Renewal</b> (annual):	\$200	
<b>ADD:</b> \$20 for each 1,000 cubic yards	20	
» Technical Assistance Fee:	<i>estimate x 150%</i>	
<input type="checkbox"/> <b>Soil Extraction Closure Review</b>		
» Technical Assistance Fee:	<i>estimate x 150%</i>	
<input type="checkbox"/> <b>Accessory Apartment Renewal</b> (every 5 years):	\$50	
<input type="checkbox"/> <b>Temporary Sign Permit:</b>	<i>no fee</i>	
<input type="checkbox"/> <b>Outdoor Seating Renewal</b> (annual):	<i>no fee</i>	
<b>sub-total:</b>		<b>\$</b>

## AQUIFER PROTECTION AGENCY

fees **effective 11/3/2011** as amended from time to time by the APA per C.G.S. § 22a-354p(e)

		FEE
<input type="checkbox"/> <b>Facility Registration:</b>	\$200	
<input type="checkbox"/> <b>Activity Permit:</b>	\$100	
<input type="checkbox"/> <b>Minor Activity Compliance Review:</b>	\$50	
<input type="checkbox"/> <b>Permit Ownership Transfer:</b>	\$5	
<b>sub-total:</b>		<b>\$</b>