



TOWN OF OLD SAYBROOK
Architectural Review Board

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Executive Board
Emily Grochowski, Chairman
Andre Laferriere, Vice Chairman
Edward Armstrong
Donna Leake
Kathryn Toolan

Alternate Members
Tina Rupp
Kate Caldarella

REGULAR MEETING MINUTES
HYBRID MEETING

Monday, April 22, 2024, at 7:00 p.m.
Town Hall, 2nd Floor Conference Room
302 Main Street, Old Saybrook

I. REGULAR BUSINESS

A. Roll Call

The Chair E. Grochowski called the meeting to order at 7:00 pm.

Members Present – E. Grochowski, A. Laferriere, D. Leake, E. Armstrong (remote)

Members Absent – K. Toolan, T. Rupp, K. Caldarella

Staff – Carolina Maharbiz, Recording Clerk

B. Minutes - This agenda item was heard at the end of the meeting.

II. SIGN APPLICATIONS

- A. **“Where Memories Are Made”** Application for Certificate of Zoning Compliance for Signs
238 Main Street, Map 37/Lot 133, Central Business B-1 District
Applicant/Owner: Lynn Hill

Lynn Hill presented and explained that the sign will be 68 x 32, made of vinyl inside a mounted aluminum bracket. The logo will be cleaned up a bit from the prior logo with black letters on a white background. Vinyl letters will be added to the windows stating home, gifts and floral.

Commission members discussed making the words “where” and “are made” a little more prominent; reversing the colors so that the background is black and the letters are white; and getting rid of the black band at the bottom and adding that square footage to the sides to make the sign wider or adding a black border all around if keeping the background white.

MOTION to recommend approval of **“Where Memories Are Made”** Application and for the applicant to consider the following recommendation: to remove the white text and the black band at the bottom and use that square footage to widen the sign and to thicken the black border or flip the colors. **MADE:** E. Grochowski; **SECONDED:** A. Laferriere; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 4-0-0.

III. REFERRALS - None

Discussion of Agenda Item I.B. Minutes that was moved to the end of meeting:

MOTION to accept the Minutes of April 8, 2024, as presented. **MADE:** A. Laferriere; **SECONDED:** E. Armstrong; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 4-0-0.

IV. ADJOURNMENT

MOTION to adjourn the meeting of April 22, 2023 at 7:13 p.m. to the next regular meeting scheduled for Monday, May 13, 2024, at 7:00 p.m., Town Hall, 2nd Floor Conference Room. **MADE:** E. Grochowski; **SECONDED:** D. Leake; **VOTING IN FAVOR:** E. Grochowski, A. Laferriere, D. Leake, E. Armstrong; **OPPOSED:** None; **ABSTAINING:** None. **APPROVED:** 4-0-0.

Respectfully submitted,
Carolina Maharbiz, Recording Clerk