



TOWN OF OLD SAYBROOK  
**Planning Commission**

302 Main Street  
Old Saybrook, Connecticut 06475

[Oldsaybrookct.gov](http://Oldsaybrookct.gov)

*Norman "Nick" Prevost, Chairman  
Douglas S. McCracken, Vice Chairman  
Paula S. Kay, Secretary*

*Kathleen A. Sugland  
Michael K. Bender*

**Alternate Members**

*Megan Joufflas, Alternate  
Jay Beyers, Alternate  
Dennis Tulimieri Jr., Alternate*

**REGULAR MEETING MINUTES  
HYBRID MEETING**

**Wednesday, February 7, 2024 at 6:30 P.M.**  
Town Hall, 1<sup>st</sup> Floor Conference Room  
302 Main Street, Old Saybrook

**I. CALL TO ORDER**

Chairman Douglas McCracken called the meeting to order at 6:32pm.

**II. ROLL CALL**

**Present:**

Nick Prevost (arrived late, seated at 7:21pm), Douglas McCracken, Paula Kay, Kathleen Sugland, Michael Bender, Megan Joufflas, Jay Beyers, Dennis Tulimieri Jr.

**Absent:** none

Douglas McCracken chaired for Nick Prevost  
Megan Joufflas seated for Nick Prevost

**Staff:**

Lynette Wacker- Assistant Town Planner, Inland Wetlands Enforcement Officer  
Karen Dooley- Clerk (by ZOOM)

**III. PUBLIC OUTREACH SESSION**

The Town of Old Saybrook & Borough of Fenwick Hazard Mitigation Plan (NHMP) 2024  
*Rosalie Starvish, M.S., P.E., CFM, CPMSM, Senior Project Manager/Water Resources Engineer, GZA Consulting.*  
**ACTION:** Obtain public comment for the NHMP plan update for adoption no later than October 1, 2024

A presentation was given by Rosalie Starvish, M.S., P.E., CFM, CPMSM, Senior Project Manager/Water Resources Engineer, GZA Consulting along with Alexander M. Roper, WEDG, Water Resources Engineer.

Dennis Tulimieri Jr. is the Planning Commission Representative for the Natural Hazard Mitigation Plan 2024.

7:21pm N. Prevost was seated and M. Joufflas was unseated.

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#### IV. REGULAR BUSINESS

##### A. Minutes

**MOTION to approve the meeting minutes for, December 6, 2023 with the following corrections.** P. Kay stated on the 2<sup>nd</sup> page, 1<sup>st</sup> paragraph, 2<sup>nd</sup> line should be corrected to 390,000 square foot pads instead of 390. D. McCracken stated on page 3 both motions should be read as approved/denied/abstained correcting them to motion #1. 2-3-0, motion #2. 3-2-0. **MADE by:** N. Prevost; **SECONDED by:** P. Kay; **VOTING IN FAVOR:** N. Prevost, D. McCracken, P. Kay, K. Sugland, M. Bender; **OPPOSED:** None; **ABSTAIN:** None; **APPROVED:** 5-0-0.

##### B. Correspondence

None

##### C. Election of Officers

**Chairman-** *Nick Prevost*

**MOTION to approve Chairman.** **MADE by:** K. Sugland; **SECONDED by:** M. Bender; **VOTING IN FAVOR:** N. Prevost, D. McCracken, P. Kay, K. Sugland, M. Bender; **OPPOSED:** None; **ABSTAIN:** None **APPROVED:** 5-0-0.

**Vice Chairman-** *Douglas McCracken*

**MOTION to approve Vice Chairman.** **MADE by:** N. Prevost; **SECONDED by:** P. Kay; **VOTING IN FAVOR:** N. Prevost, D. McCracken, P. Kay, K. Sugland, M. Bender; **OPPOSED:** None; **ABSTAIN:** None **APPROVED:** 5-0-0.

**Secretary-** *Paula Kay*

**MOTION to approve Secretary.** **MADE by:** K. Sugland; **SECONDED by:** N. Prevost; **VOTING IN FAVOR:** N. Prevost, D. McCracken, P. Kay, K. Sugland, M. Bender; **OPPOSED:** None; **ABSTAIN:** None **APPROVED:** 5-0-0.

##### D. Appointment of IWWC Representative

**IWWC Representative-** *Paula Kay*

**MOTION to approve the IWWC Representative.** **MADE by:** N. Prevost; **SECONDED by:** K. Sugland; **VOTING IN FAVOR:** N. Prevost, D. McCracken, P. Kay, K. Sugland, M. Bender; **OPPOSED:** None; **ABSTAIN:** None **APPROVED:** 5-0-0.

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V. **COMMITTEE, REPRESENTATIVE & STAFF REPORTS**

**THRIVE-** M. Jouflas reported the project is moving along slowly. The Work Plan, which includes the Septic Capacity Wastewater Analysis, needs to be run through and approved by the U.S. D.O.T.. They need to hire an engineer for this work. According to the plan they are hoping to schedule the Kick Off Party this month and the project will start 18 months from that..

**4 SHORE COASTAL RESILIENCY-** D. McCracken reported that he has been working with 4 Shore Coastal Resiliency. Chalker Beach Marsh is basically a “State of Emergency”. It fills with fresh water along with salt water and can never drain properly. It is a town drainage issue. The mouth (where the Chalker Marsh meets with the Cold Spring Brook) was destroyed in Hurricane Sandy. D. McCracken stated they had applied for a grant for \$350,000 that was denied, but they were able to reapply for the grant. He is working with Chris Costa, a professional grant writer and D.E.E.P. on ways to succeed in obtaining the grant. The grant would be used to immediately fix the Chalker Marsh and come up with conceptual ideas for the Living Shoreline to restore the area. They will be collaborating with the Chalker Beach Association and the state for a remedy.

VI. **ADJOURNMENT**

**MOTION to Adjourn: MADE by:** N. Prevost; **SECONDED by:** M. Bender; **IN FAVOR:** N. Prevost, D. McCracken, P. Kay, K. Sugland, M. Bender; **OPPOSED by:** None; **ABSTAINED:** None; **APPROVED: 5-0-0**

Respectfully submitted,  
Karen E. Dooley

NEXT REGULARLY SCHEDULED  
HYBRID MEETING  
**Wednesday, February 21st at 7:00 p.m.**  
Town Hall, 1<sup>st</sup> Floor Conference Room  
302 Main Street, Old Saybrook

**Check our website for dial in information and  
additional meeting documents.**  
[Planning Commission Webpage](#)